

Bluegrass State Skills Corporation

Board of Directors Meeting

July 31, 2019



Bluegrass State Skills Corporation

AGENDA



The Bluegrass State Skills Corporation
Board of Directors Meeting
Cabinet for Economic Development
300 West Broadway
Frankfort, Kentucky
AGENDA
July 31, 2019

Call to Order
Notification of Press
Roll Call

Minutes

Wednesday, May 29, 2019

Reports

Tonya Lee

Financial Report

GIA Applications

Kristina Slattery/Christy Wingate

Southeast Kentucky Regional Training Consortium, Inc.
Bluegrass Business Consortium, Inc.

GIA Applications

Elizabeth Bishop/Christy Wingate

Wolf Steel U.S.A. Inc.
The Corken Steel Products Company

GIA Applications

Zach Lawrence/Christy Wingate

Tower Automotive Operations USA I, LLC

GIA and STIC Applications

Elizabeth Bishop/Christy Wingate

Indelac Controls, Inc.
Post Glover Resistors Inc.

GIA and STIC Applications

Zach Lawrence/Christy Wingate

AGC Flat Glass North America, Inc. dba AGC Automotive Americas Co.

STIC Applications

Kristina/Slattery/Christy Wingate

Mubea Precision Springs, Inc.
Mubea Tailor Rolled Blanks, LLC
Mubea North-America Shared Services, Inc.
Mubea, Inc.

STIC Applications

Elizabeth Bishop/Christy Wingate

Continental Building Products Operating Company, LLC

STIC ApplicationsZach Lawrence/Christy Wingate

Carmeuse Lime & Stone, Inc.
Metalsa Structural Products, Inc.
Amtrol, Inc.

STIC FinalsTim Back

Balluff, Inc.
Sister Schubert's Homemade Rolls, Inc.
Treehouse Private Brands, Inc.

Old BusinessSarah Butler

Memo - Sep. 28, 2016 Minutes
Audit update - Sarah Butler

New BusinessSarah Butler

Ethics Guidelines – Jessica Burke

Next Board MeetingEllen Felix

September 25, 2019

Adjournment

Brenda Bankston

Bluegrass State Skills Corporation

MINUTES



**Bluegrass State Skills Corporation Board of Directors Meeting
Kentucky Cabinet for Economic Development,
300 West Broadway, Frankfort, Kentucky 40601
May 29, 2019 – 1:00 PM**

Members present – Brenda Bankston, Randy Fox, Eston Glover, Lana Gordon, John Kuzuoka, Carl Lay, Tom Lund, and Doris Moody

Proxies present – Katie Smith, Proxy for Secretary Terry R. Gill; Jeff Smith, Proxy for Secretary David Dickerson; Josh Benton, Proxy for Secretary Derrick Ramsey; Shannon Gilkey, Proxy for Dr. Jay Box.

Members absent – Rita Combs-Sterrett, Torsten Langguth, and Jeff Whitehead.

CED Staff present – Tim Back, Elizabeth Bishop, Jessica Burke - General Counsel/Executive Director, Office of Legal Services, Sarah Butler, James Craft - Intern Office of Legal Services, Ellen Felix, Philip Flynn, Kate Greenwell, Adam Houk - Intern Office of Legal Services, Zachary Lawrence, and Kristina Slattery.

Guests present – Bernetta Thomas, Regional Education Manager for Fresenius Medical Care/NNA of Paducah.

Call to Order – Randy Fox

Roll Call – Ellen Felix

Notification of Press – Ellen Felix

Randy Fox, Chairman, received verification that the media had been notified of the BSSC Board of Directors meeting.

Approval of Minutes – Randy Fox

A motion was made by John Kuzuoka and seconded by Carl Lay to approve the March 27, 2019 minutes. Motion carried.

Approval of Financial Report – Katie Smith

Eston Glover made a motion to approve the Financial Report for May 29, 2019. Brenda Bankston seconded the motion. Motion carried.

Applications for Review – Sarah Butler

BSSC Staff – Kristina Slattery/Christy Wingate recommended the following Grant-in-Aid (GIA) applications to the BSSC Board for approval:

G19-22503 – Toyota Boshoku Kentucky, LLC, Lebanon	\$ 75,000.00
G19-22458 – Toyota Boshoku Kentucky, LLC, Bardstown	\$ 58,000.00
G19-22471 – Rajant Corporation, Morehead	\$ 24,000.00

G19-22553 – Curvature Inc. dba Curvature Technologies, Inc., Louisville \$ 75,000.00
G19-22504 – J. Charles Crystalworks, Inc., Erlanger \$ 11,121.00

A motion was made by Carl Lay to approve these applications. Josh Benton seconded the motion. Motion carried.

BSSC Staff – Elizabeth Bishop/Kate Greenwell recommended the following Grant-In-Aid (GIA) application to the BSSC Board for approval:

G19-22540 – Comprehensive Medical Management, LLC, Newport \$ 75,000.00
G19-22528 – Carbide Products, Inc., Georgetown \$ 64,000.00
G19-22533 – Armor USA Inc., Hebron \$ 20,172.00
G19-22549 – Stelised, Inc. \$ 12,000.00
G19-22505 – Fabricated Metals, LLC, Louisville \$ 75,000.00
G19-22539 – NNA of Paducah, LLC, Paducah \$ 36,809.00

A motion was made by Tom Lund to approve these applications. Eston Glover seconded the motion. Motion carried.

BSSC Staff – Kristina Slattery/Christy Wingate recommended the following Grant-In-Aid (GIA) + Skills-Training-Investment-Credit (STIC) application to the BSSC Board for approval:

G19-22546 – Genova Products, Inc. Paducah \$ 75,000.00
T19-22547 – Genova Products, Inc. Paducah \$ 67,000.00
G19-22510 – Altec, Inc. dba Altec Industries, Inc., Elizabethtown \$ 75,000.00
T19-22511 – Altec, Inc. dba Altec Industries, Inc., Elizabethtown \$ 75,000.00
G19-22512 – Kentucky Cooperage LP, Ltd., Lebanon \$ 75,000.00
T19-22513 – Kentucky Cooperage LP, Ltd., Lebanon \$ 75,000.00

A motion was made by Josh Benton to approve these applications. Carl Lay seconded the motion. Motion carried.

BSSC Staff – Elizabeth Bishop/Kate Greenwell recommended the following Grant-In-Aid (GIA) + Skills-Training-Investment-Credit (STIC) application to the BSSC Board for approval:

G19-22551 – Vascor Ltd., Georgetown \$ 75,000.00
T19-22550 – Vascor Ltd., Georgetown \$ 36,971.00
G19-22516 – Toyotetsu America, Inc. dba Toyotetsu Mid America, LLC \$ 75,000.00
Owensboro
T19-22515 – Toyotetsu America, Inc. dba Toyotetsu Mid America, LLC, \$ 75,000.00
Owensboro

A motion was made by Brenda Bankston to approve these applications. Eston Glover seconded the motion. Motion carried.

Pending Grant-in-Aid Applications – Sarah Butler

Staff recommended closeout due to insufficient funds for the following 11 Grant-In-Aid (GIA) applications.

G19-22175 – Jackson Purchase Medical Center, Mayfield	\$ 75,000.00
G19-22176 – Georgetown Community Hospital, Georgetown	\$ 75,000.00
G19-22227 – Hughes & Coleman, PLLC, Bowling Green	\$ 15,900.00
G19-22410 – Fresenius Medical Care NAK Elizabethtown, LLC, Elizabethtown	\$ 7,891.00
G19-22412 – International Business Machines Corporation, Lexington	\$ 75,000.00
G19-22422 – Fresenius Medical Care Boone County, LLC, Florence	\$ 18,489.00
G19-22423 – Fresenius Medical Care Boone County, LLC, Fort Mitchell	\$ 16,458.00
G19-22445 – Ellison Surface Technologies, Inc., Hebron	\$ 75,000.00
G19-22446 – Tower Automotive Operations USA I, LLC, Shepherdsville	\$ 75,000.00
G19-22459 – V-Soft Consulting Group, Inc., Louisville	\$ 75,000.00
G19-22509 – KMG Fabrication, Inc., Shepherdsville	\$ 75,000.00

A motion was made by John Kuzuoka to close out the pending applications for the fiscal year 2018/2019 and Tom Lund seconded the motion. Motion carried.

BSSC Staff – Kristina Slattery/Christy Wingate recommended the following Skills-Training-Investment-Credit (STIC) application to the BSSC Board for approval:

T19-22541 – The Bardstown Bourbon Company, LLC, Bardstown	\$ 28,000.00
T19-22506 – Toyotomi America Corporation, Springfield	\$ 75,000.00

A motion was made by Carl Lay to approve these applications. Eston Glover seconded the motion. Motion carried.

BSSC Staff – Elizabeth Bishop/Kate Greenwell recommended the following Skills-Training-Investment-Credit (STIC) applications to the BSSC Board for approval:

T19-22529 – Heaven Hill Distilleries, Inc. dba Heaven Hill, Inc., Bardstown	\$ 75,000.00
T19-22544 – Best Buy Stores, L.P., Brooks	\$ 75,000.00

A motion was made by Tom Lund to approve this application. Doris Moody seconded the motion. Motion carried.

BSSC Staff – Kristina Slattery/Christy Wingate recommended the following Commitment Grant-in-Aid application to the BSSC Board for approval:

G19-22518 – Piston Automotive LLC, Louisville	\$ 100,000.00
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A motion was made by Eston Glover to approve this application. Tom Lund seconded the motion. Motion carried.

BSSC Staff - Tim Back recommended 10 Skills-Training-Investment-Credit (STIC) Resolutions for Final Approval.

T18-21615 – Jackson Purchase Medical Center, Mayfield	\$ 47,263.71
T18-21616 – Lake Cumberland Regional Hospital, Somerset	\$ 82,008.83
T18-21622 – AGC Glass Company North America, Richmond	\$ 74,000.00
T18-21738 – Bluegrass Community Hospital, Versailles	\$ 6,529.77
T18-21755 – Logan Memorial Hospital, Russellville	\$ 18,048.63
T18-21763 – Spring View Hospital, Lebanon	\$ 22,542.67
T18-21764 – Meadowview Regional Medical Center, Maysville	\$ 35,921.20
T18-21765 – Bourbon Community Hospital, Paris	\$ 22,004.04
T18-21766 – Clark Regional Medical Center, Winchester	\$ 36,314.81
T18-21839 – Ingevity Virginia Corporation, Wickliffe	\$ 30,000.00
T18-21844 – Ingram Barge Company LLC, Paducah	\$ 76,047.90

A motion was made by Carl Lay and seconded by Lee Nimocks to approve these projects for final approval. Doris Moody abstained. Motion carried.

Old Business

BSSC Socioeconomic Index – Philip Flynn

By statute, the BSSC Board is required to provide preferential scoring to companies located in communities with a lower socioeconomic status.

Therefore, Mr. Philip Flynn (CED staff economist) presented a report on the Socioeconomic Index Study, which is used to determine the BSSC “area of need” for scoring purposes. A copy of this presentation was provided in the board book to the Board members.

Mr. Flynn talked about the six metrics in which the BSSC Socioeconomic Index is measured by:

- Adult population with high school education or higher
- Three-year average unemployment rate in each county
- Per capita personal income for 2017
- Annual wage and salary
- Annual average poverty rate
- Per capita estimated Gross Domestic Product by county

Kentucky has 120 counties, and they are divided in 6 Tiers (groups of counties). Tier one representing the counties that are most in need and Tier 6 are the counties that have the greatest economic strength.

Compared to last year, 25 counties had some sort of fluctuation. These were not major changes, and some were only a one-tier change. It is anticipated that there will be some movement year in and year out.

Audit update MCM CPAs & Advisors – Sarah Butler

Ms. Butler informed the BSSC Board that the auditors would be at the Economic Development Cabinet starting on July 15, 2019 to begin the annual audit.

New Business

Grant-in-Aid / Skills-Training-Investment-Credit Guidelines – Randy Fox

Staff presented proposed changes to the Grant-in-Aid + Skills-Training-Investment-Credit for approval:

- 1.) Update Fiscal Year End
- 2.) Update Board Meeting dates
- 3.) Clarify only one GIA per qualified applicant per fiscal year, funding availability and score
- 4.) Miscellaneous grammar and word smithing
- 5.) Update the minimum training quarters to round down according to policy
- 6.) Eliminate the double dip of \$2,000 and wages to wages/costs for Apprenticeships
- 7.) Clarify assessments and evaluations are ineligible
- 8.) Clarify language for Completion of the BSSC Application
- 9.) Remove duplicate language on Closeout Process
- 10.) Clarify language for Training Documentation Required
- 11.) Reduce the qualifying score from 65 to 60
- 12.) Update the Fiscal Year End in Progressive Company Initiatives
- 13.) “Participates in development of future workforce” to exclude Career Days/Shadowing and require specific examples
- 14.) Reduce the score from 4 to 2 for “Development of future workforce”
- 15.) Increase the score from 4 to 7 for “Registered Apprenticeships”
- 16.) Update Fiscal Year End for Areas of Need

The above revisions along with following revisions/additions were recommended by the Executive Committee:

- 14.) “Development for future workforce” will stay a score of 4, and
- 15.) “Registered Apprenticeship” will be changed to a score of 5
 - correction of wording on the Guidelines – Registered Apprenticeship program (as defined by the Education and Workforce Development Cabinet)
 - adjustment on the Socioeconomic Index for Christian County from a Tier 6 to same tier as last year, Tier 4.

Randy Fox entertained a motion to accept the recommended changes to the guidelines with revisions. Eston Glover motioned to accept the proposed changes, and Tom Lund seconded the motion, and moved to accept the proposed changes. Motion carried.

Kentucky Work Ready Communities – Kristina Slattery

Ms. Slattery pointed out to the BSSC Board that Governor Bevin announced in a press release, that Harrison County has been certified as the newest Kentucky Work Ready Community. There are now 43 counties work ready, and 52 counties that are work ready in progress.

Kentucky Education and Workforce Development Cabinet - Josh Benton

Mr. Benton talked about changes within the Workforce Development Cabinet. The challenge was to bring better alignment to the workforce agencies. In January 2019, Gov. Matt Bevin signed an Executive Order placing adult education services and WIOA partners under one agency. EWDC is now responsible for coordinating and administering Kentucky's WIOA training programs, employment Services, vocational rehabilitation, early childhood and P12- secondary education. With these changes, Kentucky became the first state to align all of these partners in one agency.

Secretary Terry Gill Resignation – Katie Smith

Ms. Smith announced that Secretary Gill's last day at the Cabinet will be May 31, 2019. The Kentucky Economic Development Partnership Board has met, and appointed CED Executive Officer Vivek Sarin interim Secretary effective upon the completion of Gill's service. As requested by statute, the Cabinet will release an RFP to source a consulting firm to begin a national search for the next cabinet Secretary.

Resolution – Doris Moody

Mr. Fox presented a Resolution of the Bluegrass States Skills Corporation to recognize the service and leadership of Doris Moody for the last 4 years to the Commonwealth of Kentucky. The Resolution was read and adopted as of May 29, 2019.

A motion was made by Carl Lay to approve the resolution, and Tom Lund seconded the motion. Motion carried.

Ms. Moody was the BSSC board's vice chair on the executive board, and the bylaws requires the chairman appoint a new vice chair to serve the BSSC board of directors. Mr. Randy Fox made a motion to place Ms. Brenda Bankston as vice chair of the executive committee of the board of directors. Mr. Eston Glover seconded the motion. Motion carried.

Next Board Meeting – Ellen Felix

The next meeting of the Bluegrass State Skills Corporation Board of Directors will be held on July 31, 2019, at 1:00 p.m. at the Cabinet for Economic Development, Old Capitol Annex, 1st Floor Conference Room, 300 West Broadway, Frankfort, Kentucky.

Adjournment – Randy Fox

A motion to adjourn the meeting was made by Tom Lund and second by John Kuzuoka.
Motion carried.

Sincerely submitted,



Sarah C. Butler

Director, Incentive Administration Division

Bluegrass State Skills Corporation

FINANCIAL REPORT



BSSC FUNDS REPORT

7/26/2019

RESOURCES AVAILABLE

Regular Appropriation	4,311,800
Continued Appropriation	4,851,796
HB265 -2012 Session Add'l Funds Available*	1,879,000
OET Rapid Response Funds Carry Forward	1,367,155
TOTAL RESOURCES	12,409,751

EXPENDITURES YTD

BSSC Funds	89,894
OET Rapid Response Funds	0
Total Expenditures as of 7/26/19	89,894

OBLIGATIONS REMAINING

Regular/Commitment/OET Grants	6,725,995
Commitments	500,000
Proposals	0
TOTAL OBLIGATIONS	7,225,995

TOTAL FUNDS AVAILABLE FOR ADDITIONAL OBLIGATIONS THIS FISCAL YEAR	5,093,863
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Secretary's Funds	1,746,800
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Regular Grant Funds	3,341,196
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OET Rapid Response Funds	5,867
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TOTAL FUNDS AVAILABLE FOR ADDITIONAL OBLIGATIONS THIS FISCAL YEAR	5,093,863
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*\$9,500,000 lapsed to General Fund, per HB 265, 2012 Session.

Two draws were made in FY 2013 of \$1,200,000 and \$600,000.

One draw was made in FY 2015 of \$750,000.

Two draws were made in FY 2018 for \$2,950,000 and \$457,400

One draw was made in FY 2019 of \$1,663,600

BSSC FUNDS REPORT

7/26/2019

Base Amount	\$	551,966
Recaps (June/July)	\$	<u>29,396</u>
Amount available for July 2019 Board Meeting	\$	581,362

Bluegrass State Skills Corporation

APPLICATIONS - GIA



**Grant-In-Aid (GIA) Projects
July 2019**

Score	Qualified Company	City	Number of Trainees	Incentive Amount
95	Wolf Steel U.S.A. Inc.	Crittenden	72	\$72,311
90	Southeast Kentucky Regional Training Consortium, Inc.	Corbin	1163	\$75,000
85	Bluegrass Business Consortium, Inc.	Richmond	1058	\$75,000
85	Indelac Controls, Inc.	Florence	35	\$39,691
84	The Corken Steel Products Company	Covington	26	\$43,362
82	AGC Flat Glass North America, Inc. dba AGC Automotive Americas Co.	Elizabethtown	50	\$75,000
82	Post Glover Resistors Inc.	Erlanger	58	\$74,659
82	Tower Automotive Operations USA I, LLC	Shepherdsville	54	\$75,000

8 Projects

Total

2516

\$530,023

Regular Grant Fund Balance	\$3,341,196
Recaptured Amount	\$29,396
2019 FY Projected/Approved	(\$530,023)
Remaining Regular Grant Funds	<u>\$2,840,569</u>

Note: The Grant-In-Aid amount will be equal to \$2,000 per trainee, not to exceed the maximum approved amount of \$75,000 per company location for each fiscal year.

**BLUEGRASS STATE SKILLS CORPORATION
BOARD OF DIRECTORS**

BSSC COMPETITIVE GRANT-IN-AID PROJECT REPORT

Date: July 31, 2019

Company: Southeast Kentucky Regional Training Consortium, Inc.

Co-Applicant:

City: Corbin **County:** Laurel

Industry Sector: Consortia **BSSC #:** G20-22627

Bus. Devp. Contact: K. Slattery **OFS Staff:** C. Wingate

Training Description:

Southeast Kentucky Regional Training Consortium, Inc. is a consortia based out of Corbin, Kentucky. This application will include a variety of soft skills and technical training, including: Employee & Leader Development, Mid-Level Manager training, Human Resource training and the Industrial Maintenance Technician certificate program. Member companies continue to benefit from and request this training to increase the quality and quantity of work output by enhancing the skills of their employees, which helps business/industry to be more successful and competitive in today's global market.

Training Details:

	Total Costs	50% of Total Costs
Classroom/OJT - In-House	\$ -	\$ -
Classroom/OJT - Consultant/Educational Institution	\$ 988,674	\$ 494,337
Instructional Materials & Supplies	\$ -	\$ -
Total Costs	\$ 988,674	\$ 494,337

Number of Trainees 1,163

Employment & Wage Information: (Average of All Member Companies)	Existing Employment	Projected New Employees
	251	0

Average Hourly Wage	Total Hourly Compensation
\$ 24.70	\$ 31.89

Requirements: Total Hourly Compensation: \$12.51
Base Hourly Wage: \$10.88

BSSC Grant Recommended for Approval \$75,000

Application Score 90

**BLUEGRASS STATE SKILLS CORPORATION
BOARD OF DIRECTORS**

BSSC COMPETITIVE GRANT-IN-AID PROJECT REPORT

Date: July 31, 2019
Company: Bluegrass Business Consortium, Inc.
Co-Applicant:
City: Richmond **County:** Madison
Industry Sector: Consortia **BSSC #:** G20-22628
Bus. Devp. Contact: K. Slattery **OFS Staff:** C. Wingate

Training Description:

The Bluegrass Business Consortium (BBC) is an industry partnership of roughly 25 manufacturers in Central Kentucky. Training needs include soft skills training such as employee and leadership development and technical training, such as industrial maintenance, welding, industrial electricity, fluid power, programmable logic controls, etc. Other training needs include train-the-trainer forklift classes and basic quality classes such as statistical process control.

Training Details:

Classroom/OJT - In-House
 Classroom/OJT - Consultant/Educational Institution
 Instructional Materials & Supplies
Total Costs

	Total Costs	50% of Total Costs
\$	-	\$ -
\$	843,710	\$ 421,855
\$	-	\$ -
\$	843,710	\$ 421,855

Number of Trainees

1,058

Employment & Wage Information:
 (Average of All Member Companies)

Existing Employment	Projected New Employees
277	0

Average Hourly Wage	Total Hourly Compensation
\$ 24.16	\$ 31.49

Requirements:

Total Hourly Compensation: \$12.51
 Base Hourly Wage: \$10.88

BSSC Grant Recommended for Approval

\$75,000

Application Score

85

**BLUEGRASS STATE SKILLS CORPORATION
BOARD OF DIRECTORS**

BSSC COMPETITIVE GRANT-IN-AID PROJECT REPORT

Date: July 31, 2019
Company: Wolf Steel U.S.A. Inc.
City: Crittenden **County:** Grant
Industry Sector: Manufacturing **BSSC #:** G20-22626
Bus. Devp. Contact: E. Bishop **OFS Staff:** C. Wingate

Training Description:

Wolf Steel U.S.A. Inc. is a manufacturer of metal consumer products. This application includes training on the topics of: First Aid, CPR, AED, HAZCOM, harassment and workplace violence, team leader and machine operator.

Training Details:

	Total Costs	50% of Total Costs
Classroom/OJT - In-House	\$ 98,885	\$ 49,442
Classroom/OJT - Consultant/Educational Institution	\$ 24,017	\$ 12,009
Instructional Materials & Supplies	\$ 21,720	\$ 10,860
Total Costs	\$ 144,622	\$ 72,311

Number of Trainees 72

Employment & Wage Information:

Existing Employment	Projected New Employees
72	15

Average Hourly Wage	Total Hourly Compensation
\$ 18.26	\$ 20.94

Requirements:

Total Hourly Compensation: \$12.51
 Base Hourly Wage: \$10.88

BSSC Grant Recommended for Approval \$72,311

Application Score 95

**BLUEGRASS STATE SKILLS CORPORATION
BOARD OF DIRECTORS**

BSSC COMPETITIVE GRANT-IN-AID PROJECT REPORT

Date: July 31, 2019
Company: The Corken Steel Products Company
City: Covington **County:** Kenton
Industry Sector: Manufacturing **BSSC #:** G20-22631
Bus. Devp. Contact: E. Bishop **OFS Staff:** C. Wingate

Training Description:

The Corken Steel Products Company has a metal fabrication manufacturing facility, a metal service center and provides other metal merchants wholesale products. The training application includes Fabrication Training, Sales Training and Warehouse Training.

Training Details:

	Total Costs	50% of Total Costs
Classroom/OJT - In-House	\$ 86,724	\$ 43,362
Classroom/OJT - Consultant/Educational Institution	\$ -	\$ -
Instructional Materials & Supplies	\$ -	\$ -
Total Costs	\$ 86,724	\$ 43,362

Number of Trainees

26

Employment & Wage Information:

Existing Employment	Projected New Employees
23	3

Average Hourly Wage	Total Hourly Compensation
\$ 22.27	\$ 28.96

Requirements:

Total Hourly Compensation: \$12.51
 Base Hourly Wage: \$10.88

BSSC Grant Recommended for Approval

\$43,362

Application Score

84

**BLUEGRASS STATE SKILLS CORPORATION
BOARD OF DIRECTORS**

BSSC COMPETITIVE GRANT-IN-AID PROJECT REPORT

Date: July 31, 2019
Company: Tower Automotive Operations USA I, LLC
City: Shepherdsville **County:** Bullitt
Industry Sector: Manufacturing **BSSC #:** G20-22658
Bus. Devp. Contact: Z. Lawrence **OFS Staff:** C. Wingate

Training Description:

Tower Automotive Operations USA I, LLC, is a manufacturer of engineered structural metal components and assemblies for the automotive industry. Training on this application includes on the job training in the areas of production, material handling and maintenance for approximately 75 new hires. These new hires will support the Ford C482 program that was recently awarded.

Training Details:

Classroom/OJT - In-House
 Classroom/OJT - Consultant/Educational Institution
 Instructional Materials & Supplies
Total Costs

Total Costs	50% of Total Costs
\$ 201,160	\$ 100,580
\$ -	\$ -
\$ -	\$ -
\$ 201,160	\$ 100,580

Number of Trainees

54

Employment & Wage Information:

Existing Employment	Projected New Employees
180	54

Average Hourly Wage	Total Hourly Compensation
\$ 17.70	\$ 25.03

Requirements:

Total Hourly Compensation: \$12.51
 Base Hourly Wage: \$10.88

BSSC Grant Recommended for Approval

\$75,000

Application Score

82

Bluegrass State Skills Corporation

APPLICATIONS - GIA & STIC



**BLUEGRASS STATE SKILLS CORPORATION
BOARD OF DIRECTORS**

BSSC COMPETITIVE GRANT-IN-AID PROJECT REPORT

Date: July 31, 2019
Company: Indelac Controls, Inc.
City: Florence **County:** Kenton
Industry Sector: Manufacturing **BSSC #:** G20-22629
Bus. Devp. Contact: E. Bishop **OFS Staff:** C. Wingate

Training Description:

Indelac Controls, Inc. is a manufacturing facility producing electric actuators and controls. The training plan will include insurance training, product assembly training and machinist training.

Training Details:

Classroom/OJT - In-House
 Classroom/OJT - Consultant/Educational Institution
 Instructional Materials & Supplies
Total Costs

	Total Costs	50% of Total Costs
	\$ 79,381	\$ 39,691
	\$ -	\$ -
	\$ -	\$ -
	\$ 79,381	\$ 39,691

Number of Trainees

35

Employment & Wage Information:

Existing Employment	Projected New Employees
35	4

Average Hourly Wage	Total Hourly Compensation
\$ 19.48	\$ 25.32

Requirements:

Total Hourly Compensation: \$12.51
 Base Hourly Wage: \$10.88

BSSC Grant Recommended for Approval

\$39,691

Application Score

85

**BLUEGRASS STATE SKILLS CORPORATION
BOARD OF DIRECTORS**

BSSC SKILLS TRAINING INVESTMENT CREDIT REPORT

Date: July 31, 2019
Company: Indelac Controls, Inc.
City: Florence **County:** Kenton
Industry Sector: Manufacturing **BSSC #:** T20-22624
Bus. Devp. Contact: E. Bishop **OFS Staff:** C. Wingate

Training Description:

Indelac Controls, Inc. manufactures electric actuators and controls. The training plan will include OSHA training, new assembler training, export compliance training, sales refresher training and SHRM training. The training will make the company more efficient in their production methods.

Training Details:

Classroom/OJT - In-House
 Classroom/OJT - Consultant/Educational Institution
 Instructional Materials & Supplies
Total Costs

	Total Costs	50% of Total Costs
\$	41,061	\$ align="right">20,531
\$	4,353	\$ align="right">2,176
\$	-	\$ align="center">-
\$	45,414	\$ align="right"> 22,707

Number of Trainees

35

Employment & Wage Information:

Existing Employment	Projected New Employees
35	4

Average Hourly Wage	Total Hourly Compensation
\$ align="right">19.48	\$ align="right">25.32

Requirements:

Total Hourly Compensation: \$12.51
 Base Hourly Wage: \$10.88

BSSC Tax Credit Recommended for Approval

\$17,500

Application Score

85

**BLUEGRASS STATE SKILLS CORPORATION
BOARD OF DIRECTORS**

BSSC COMPETITIVE GRANT-IN-AID PROJECT REPORT

Date: July 31, 2019
Company: Post Glover Resistors Inc.
City: Erlanger **County:** Boone
Industry Sector: Manufacturing **BSSC #:** G20-22609
Bus. Devp. Contact: E. Bishop **OFS Staff:** C. Wingate

Training Description:

Post Glover Resistors Inc. is a manufacturer of electrical resistors. The training application includes welding training, engineering training, benefits training and new production machine training. This training is required in order for the company to grow and increase the skills of its workforce.

Training Details:

	Total Costs	50% of Total Costs
Classroom/OJT - In-House	\$ 149,319	\$ 74,659
Classroom/OJT - Consultant/Educational Institution	\$ -	\$ -
Instructional Materials & Supplies	\$ -	\$ -
Total Costs	\$ 149,319	\$ 74,659

Number of Trainees

58

Employment & Wage Information:

Existing Employment	Projected New Employees
58	3

Average Hourly Wage	Total Hourly Compensation
\$ 26.88	\$ 34.95

Requirements:

Total Hourly Compensation: \$12.51
 Base Hourly Wage: \$10.88

BSSC Grant Recommended for Approval

\$74,659

Application Score

82

**BLUEGRASS STATE SKILLS CORPORATION
BOARD OF DIRECTORS**

BSSC SKILLS TRAINING INVESTMENT CREDIT REPORT

Date: July 31, 2019
Company: Post Glover Resistors Inc.
City: Erlanger **County:** Boone
Industry Sector: Manufacturing **BSSC #:** T20-22604
Bus. Devp. Contact: E. Bishop **OFS Staff:** C. Wingate

Training Description:

Post Glover Resistors Inc. is a manufacturer of electrical resistors in Erlanger. The training plan consists of manufacturing cross training for production employees and OSHA Training all employees. The cross training assures that the workforce can stay productive and cover positions due to absences.

Training Details:

	Total Costs	50% of Total Costs
Classroom/OJT - In-House	\$ 64,722	\$ 32,361
Classroom/OJT - Consultant/Educational Institution	\$ -	\$ -
Instructional Materials & Supplies	\$ -	\$ -
Total Costs	\$ 64,722	\$ 32,361

Number of Trainees

58

Employment & Wage Information:

Existing Employment	Projected New Employees
58	3

Average Hourly Wage	Total Hourly Compensation
\$ 26.88	\$ 34.95

Requirements: Total Hourly Compensation: \$12.51
 Base Hourly Wage: \$10.88

BSSC Tax Credit Recommended for Approval

\$29,000

Application Score

82

**BLUEGRASS STATE SKILLS CORPORATION
BOARD OF DIRECTORS**

BSSC COMPETITIVE GRANT-IN-AID PROJECT REPORT

Date: July 31, 2019
Company: AGC Flat Glass North America, Inc. dba AGC Automotive Americas Co.
City: Elizabethtown **County:** Hardin
Industry Sector: Manufacturing **BSSC #:** G20-22608
Bus. Devp. Contact: Z. Lawrence **OFS Staff:** C. Wingate

Training Description:

AGC Flat Glass North Americas, Inc. is a manufacturer of automotive safety glass and the company is expanding and adding new hires. The training plan will include on-the-job training, work process training and element training for plant inspection equipment as well as IATF Audit, KTA and maintenance training.

Training Details:

Classroom/OJT - In-House
 Classroom/OJT - Consultant/Educational Institution
 Instructional Materials & Supplies
Total Costs

Total Costs	50% of Total Costs
\$ 258,830	\$ 129,415
\$ -	\$ -
\$ -	\$ -
\$ 258,830	\$ 129,415

Number of Trainees

50

Employment & Wage Information:

Existing Employment	Projected New Employees
483	50

Average Hourly Wage	Total Hourly Compensation
\$ 22.56	\$ 33.84

Requirements:

Total Hourly Compensation: \$12.51
 Base Hourly Wage: \$10.88

BSSC Grant Recommended for Approval

\$75,000

Application Score

82

**BLUEGRASS STATE SKILLS CORPORATION
BOARD OF DIRECTORS**

BSSC SKILLS TRAINING INVESTMENT CREDIT REPORT

Date: July 31, 2019

Company: AGC Flat Glass North America, Inc. dba AGC Automotive Americas Co.

City: Elizabethtown **County:** Hardin

Industry Sector: Manufacturing **BSSC #:** T20-22603

Bus. Devp. Contact: Z. Lawrence **OFS Staff:** C. Wingate

Training Description:

AGC Automotive Americas Co. is a manufacturer of automotive safety glass. The company has added four new lines and plans to provide on-the-job and work process training for those working the new lines. The training plan also includes Forklift Training, Harness, Fall Protection and Prevention Training, Safety Training, and OSHA Training as well as Leadership Development for existing employees.

Training Details:

	Total Costs	50% of Total Costs
Classroom/OJT - In-House	\$ 191,732	\$ 95,866
Classroom/OJT - Consultant/Educational Institution	\$ -	\$ -
Instructional Materials & Supplies	\$ -	\$ -
Total Costs	\$ 191,732	\$ 95,866

Number of Trainees 252

Employment & Wage Information:

Existing Employment	Projected New Employees
483	50

Average Hourly Wage	Total Hourly Compensation
\$ 22.56	\$ 33.84

Requirements:

Total Hourly Compensation: \$12.51
Base Hourly Wage: \$10.88

BSSC Tax Credit Recommended for Approval

\$75,000

Application Score

82

Bluegrass State Skills Corporation

APPLICATIONS - STIC



**Skills Training Investment Credit (STIC) Projects
July 2019**

Score	Eligible Company	City	Number of Trainees	Incentive Amount
85	Indelac Controls, Inc. AGC Flat Glass North America, Inc.	Florence	35	\$17,500
82	dba AGC Automotive Americas Co.	Elizabethtown	252	\$75,000
82	Post Glover Resistors Inc. Mubea North-America Shared	Erlanger	58	\$29,000
82	Services, Inc. Continental Building Products	Florence	64	\$30,111
81	Operating Company, LLC	Silver Grove	195	\$75,000
80	Mubea Tailor Rolled Blanks, LLC	Florence	160	\$75,000
79	Carmeuse Lime & Stone, Inc.	Maysville	175	\$75,000
72	Mubea Precision Springs, Inc.	Florence	211	\$71,875
72	Metalsa Structural Products, Inc.	Elizabethtown	2576	\$75,000
70	Amtrol, Inc.	Paducah	88	\$44,000
67	Mubea, Inc.	Florence	503	\$75,000
11			Total	\$642,486

FY 2019-20 Tax Credit Limit	\$2,500,000
Current FY Projected/ Approved Credits	\$642,486
Remaining Tax Credit	<u>\$1,857,514</u>

Note: The tax credit amount will be equal to \$500 per employee, not to exceed the maximum approved tax credit of \$75,000 per company for each fiscal year. Per KRS 154.12-207, the maximum amount of credits that may be committed in each state fiscal year shall be capped at \$2,500,000.

**BLUEGRASS STATE SKILLS CORPORATION
BOARD OF DIRECTORS**

BSSC SKILLS TRAINING INVESTMENT CREDIT REPORT

Date: July 31, 2019
Company: Mubea Precision Springs, Inc.
City: Florence **County:** Boone
Industry Sector: Manufacturing **BSSC #:** T20-22619
Bus. Devp. Contact: K. Slattery **OFS Staff:** C. Wingate

Training Description:

Mubea Precision Springs, Inc. manufactures both transmission springs and hose clamps for the automotive industry. The training plan consists of production readiness, cross training, safety, and support growth training for all employees.

Training Details:

Classroom/OJT - In-House
 Classroom/OJT - Consultant/Educational Institution
 Instructional Materials & Supplies
Total Costs

Total Costs	50% of Total Costs
\$ 143,750	\$ 71,875
\$ -	\$ -
\$ -	\$ -
\$ 143,750	\$ 71,875

Number of Trainees

211

Employment & Wage Information:

Existing Employment	Projected New Employees
211	0

Average Hourly Wage	Total Hourly Compensation
\$ 19.80	\$ 23.76

Requirements:

Total Hourly Compensation: \$12.51
 Base Hourly Wage: \$10.88

BSSC Tax Credit Recommended for Approval

\$71,875

Application Score

72

**BLUEGRASS STATE SKILLS CORPORATION
BOARD OF DIRECTORS**

BSSC SKILLS TRAINING INVESTMENT CREDIT REPORT

Date: July 31, 2019
Company: Mubea Tailor Rolled Blanks, LLC
City: Florence **County:** Boone
Industry Sector: Manufacturing **BSSC #:** T20-22620
Bus. Devp. Contact: K. Slattery **OFS Staff:** C. Wingate

Training Description:

Mubea Tailor Rolled Blanks, LLC is a manufacturer of rolled steel coils for automotive parts. The training application includes safety training, tool box talks and updated process education.

Training Details:

	Total Costs	50% of Total Costs
Classroom/OJT - In-House	\$ 278,960	\$ 139,480
Classroom/OJT - Consultant/Educational Institution	\$ -	\$ -
Instructional Materials & Supplies	\$ -	\$ -
Total Costs	\$ 278,960	\$ 139,480

Number of Trainees 160

Employment & Wage Information:

Existing Employment	Projected New Employees
160	50

Average Hourly Wage	Total Hourly Compensation
\$ 19.74	\$ 25.66

Requirements: Total Hourly Compensation: \$12.51
 Base Hourly Wage: \$10.88

BSSC Tax Credit Recommended for Approval **\$75,000**

Application Score 80

**BLUEGRASS STATE SKILLS CORPORATION
BOARD OF DIRECTORS**

BSSC SKILLS TRAINING INVESTMENT CREDIT REPORT

Date: July 31, 2019
Company: Mubea North-America Shared Services, Inc.
City: Florence **County:** Boone
Industry Sector: Manufacturing **BSSC #:** T20-22621
Bus. Devp. Contact: K. Slattery **OFS Staff:** C. Wingate

Training Description:

Mubea North-America Shared Services, Inc. is a manufacturer of stabilizer bars for the automotive industry. The training plan consists of apprenticeship training for production positions like machinists, as well as safety training to ensure a safe workplace.

Training Details:

	Total Costs	50% of Total Costs
Classroom/OJT - In-House	\$ 60,221	\$ 30,111
Classroom/OJT - Consultant/Educational Institution	\$ -	\$ -
Instructional Materials & Supplies	\$ -	\$ -
Total Costs	\$ 60,221	\$ 30,111

Number of Trainees

64

Employment & Wage Information:

Existing Employment	Projected New Employees
64	0

Average Hourly Wage	Total Hourly Compensation
\$ 22.05	\$ 28.67

Requirements: Total Hourly Compensation: \$12.51
 Base Hourly Wage: \$10.88

BSSC Tax Credit Recommended for Approval

\$30,111

Application Score

82

**BLUEGRASS STATE SKILLS CORPORATION
BOARD OF DIRECTORS**

BSSC SKILLS TRAINING INVESTMENT CREDIT REPORT

Date: July 31, 2019
Company: Mubea, Inc.
City: Florence **County:** Kenton
Industry Sector: Manufacturing **BSSC #:** T20-22622
Bus. Devp. Contact: K. Slattery **OFS Staff:** C. Wingate

Training Description:

Mubea, Inc. is a manufacturer of automobile stabilizer bars for the automotive industry. The training on the application includes safety training and multiple cross trainings on machines and manufacturing operations. The cross training allows the workforce to be more versatile, which helps in covering for daily absences.

Training Details:

	Total Costs	50% of Total Costs
Classroom/OJT - In-House	\$ 160,166	\$ 80,083
Classroom/OJT - Consultant/Educational Institution	\$ -	\$ -
Instructional Materials & Supplies	\$ -	\$ -
Total Costs	\$ 160,166	\$ 80,083

Number of Trainees

503

Employment & Wage Information:

Existing Employment	Projected New Employees
503	0

Average Hourly Wage	Total Hourly Compensation
\$ 20.36	\$ 26.47

Requirements:

Total Hourly Compensation: \$12.51
 Base Hourly Wage: \$10.88

BSSC Tax Credit Recommended for Approval

\$75,000

Application Score

67

**BLUEGRASS STATE SKILLS CORPORATION
BOARD OF DIRECTORS**

BSSC SKILLS TRAINING INVESTMENT CREDIT REPORT

Date: July 31, 2019
Company: Continental Building Products Operating Company, LLC
City: Silver Grove **County:** Campbell
Industry Sector: Manufacturing **BSSC #:** T20-22605
Bus. Devp. Contact: E. Bishop **OFS Staff:** C. Wingate

Training Description:

Continental Building Products Operating Company, LLC manufacturers drywall gypsum board products. The training application includes safety/OSHA training, benefits education training, and Process & Quality improvement training. Training will also consists of cross training in the production environment and Operator Pay system.

Training Details:

Classroom/OJT - In-House
 Classroom/OJT - Consultant/Educational Institution
 Instructional Materials & Supplies
Total Costs

Total Costs	50% of Total Costs
\$ 223,438	\$ 111,719
\$ -	\$ -
\$ -	\$ -
\$ 223,438	\$ 111,719

Number of Trainees

195

Employment & Wage Information:

Existing Employment	Projected New Employees
195	20

Average Hourly Wage	Total Hourly Compensation
\$ 31.50	\$ 40.95

Requirements:

Total Hourly Compensation: \$12.51
 Base Hourly Wage: \$10.88

BSSC Tax Credit Recommended for Approval

\$75,000

Application Score

81

**BLUEGRASS STATE SKILLS CORPORATION
BOARD OF DIRECTORS**

BSSC SKILLS TRAINING INVESTMENT CREDIT REPORT

Date: July 31, 2019
Company: Carmeuse Lime & Stone, Inc.
City: Maysville **County:** Mason
Industry Sector: Manufacturing **BSSC #:** T20-22602
Bus. Devp. Contact: Z. Lawrence **OFS Staff:** C. Wingate

Training Description:

Carmeuse Lime & Stone, Inc. is a limestone product mining and manufacturer. The training plan consists of training for maintenance, mine and kiln operators. Each employee in these positions must go through training to advance to the next level. The application also includes training in large equipment use such as CAT and Cranes as well as soft skills training including teamwork and leadership training. Carmeuse has created a career path for each employee where they will receive training for promotions in the company and provide long-term employment opportunities and higher pay.

Training Details:

	Total Costs	50% of Total Costs
Classroom/OJT - In-House	\$ 306,809	\$ 153,404
Classroom/OJT - Consultant/Educational Institution	\$ -	\$ -
Instructional Materials & Supplies	\$ -	\$ -
Total Costs	\$ 306,809	\$ 153,404

Number of Trainees 175

Employment & Wage Information:

Existing Employment	Projected New Employees
291	15

Average Hourly Wage	Total Hourly Compensation
\$ 24.95	\$ 31.19

Requirements: Total Hourly Compensation: \$12.51
 Base Hourly Wage: \$10.88

BSSC Tax Credit Recommended for Approval **\$75,000**

Application Score 79

**BLUEGRASS STATE SKILLS CORPORATION
BOARD OF DIRECTORS**

BSSC SKILLS TRAINING INVESTMENT CREDIT REPORT

Date: July 31, 2019
Company: Metalsa Structural Products, Inc
City: Elizabethtown **County:** Hardin
Industry Sector: Manufacturing **BSSC #:** T20-22623
Bus. Devp. Contact: Z. Lawrence **OFS Staff:** C. Wingate

Training Description:

Metalsa Structural Products, Inc provides the automotive industry with metallic structures for heavy and light trucks and passenger cars. The training plan consists of pre-employment weld training and quality training including quality gates, practical problem solving, seven workshops, and floor management development systems. Training is needed to provide the best practices, procedures, and operating systems of the company.

Training Details:

Classroom/OJT - In-House
 Classroom/OJT - Consultant/Educational Institution
 Instructional Materials & Supplies
Total Costs

	Total Costs	50% of Total Costs
\$	556,177	\$ align="right">278,089
\$	-	\$ align="right">-
\$	-	\$ align="right">-
\$	556,177	\$ align="right"> 278,089

Number of Trainees

2,576

Employment & Wage Information:

Existing Employment	Projected New Employees
2,576	348

Average Hourly Wage	Total Hourly Compensation
\$ align="right">23.40	\$ align="right">33.30

Requirements:

Total Hourly Compensation: \$12.51
 Base Hourly Wage: \$10.88

BSSC Tax Credit Recommended for Approval

\$75,000

Application Score

72

**BLUEGRASS STATE SKILLS CORPORATION
BOARD OF DIRECTORS**

BSSC SKILLS TRAINING INVESTMENT CREDIT REPORT

Date: July 31, 2019
Company: Amtrol Inc.
City: Paducah **County:** McCracken
Industry Sector: Manufacturing **BSSC #:** T20-22625
Bus. Devp. Contact: Z. Lawrence **OFS Staff:** C. Wingate

Training Description:

Amtrol, Inc. is a manufacturer of non-refillable refrigerant cylinders in McCracken County. The training plan consists of New Hire Training including HR, Safety, Shop Floor Machine Operation and Quality. It also includes Safety Training, Group Leader Training, Philosophy Training, Employee Council Bootcamp, Leadership Training, Maintenance Training, EHS Manager Quarterly Training, Annual HR Training, Forklift Training, Supply Chain 101, Harassment Training, Mentor Training, and Joint Employee Council Training.

Training Details:

	Total Costs	50% of Total Costs
Classroom/OJT - In-House	\$ 129,554	\$ 64,777
Classroom/OJT - Consultant/Educational Institution	\$ 3,038	\$ 1,519
Instructional Materials & Supplies	\$ -	\$ -
Total Costs	\$ 132,592	\$ 66,296

Number of Trainees 88

Employment & Wage Information:

Existing Employment	Projected New Employees
88	6

Average Hourly Wage	Total Hourly Compensation
\$ 16.15	\$ 23.98

Requirements:

Total Hourly Compensation: \$12.51
 Base Hourly Wage: \$10.88

BSSC Tax Credit Recommended for Approval \$44,000

Application Score 70

Bluegrass State Skills Corporation

APPLICATIONS – STIC FINAL



**Skills Training Investment Credit (STIC) Final Projects
July 2019**

BSSC #	Eligible Company	City	Number of Trainees	Approved Incentive Amount	Final Incentive Amount
T18-21732	Balluff, Inc.	Florence	68	\$ 44,000.00	\$ 37,000.00
	Sister Schubert's Homemade				
T18-21949	Rolls, inc.	Horse Cave	122	\$72,500.00	\$ 47,127.68
T18-21988	Treehouse Private Brands, Inc.	Louisville	27	\$ 46,135.00	\$ 25,200.00
3		Total	217	\$162,635.00	\$109,327.68

Bluegrass State Skills Corporation

OLD BUSINESS



MEMORANDUM

TO: BSSC Board

FROM: Sarah Butler, Director
Incentive Administration Division

DATE: July 31 2019

SUBJECT: Amendment to September 28, 2016 Minutes

On September 28, 2016, the BSSC Board minutes reflected a typo in the grant-in-aid number on 23 projects. The grant year of approval in the minutes was 2016 (G16-XXXXX), but the minutes should have reflected grant year 2017 (G17-XXXXX) as follows:

G17-21243 – Ford Motor Company, Chamberlain Lane, Louisville	\$ 200,000.00
G17-21244 – Ford Motor Company, Chamberlain Lane, Louisville	\$ 200,000.00
G17-21245 – Ford Motor Company, Chamberlain Lane, Louisville	\$ 200,000.00
G17-21246 – Ford Motor Company, Chamberlain Lane, Louisville	\$ 200,000.00
G17-21247 – Ford Motor Company, Chamberlain Lane, Louisville	\$ 200,000.00
G17-21248 – Ford Motor Company, Chamberlain Lane, Louisville	\$ 200,000.00
G17-21249 – Ford Motor Company, Chamberlain Lane, Louisville	\$ 200,000.00
G17-21250 – Ford Motor Company, Chamberlain Lane, Louisville	\$ 200,000.00
G17-21251 – Ford Motor Company, Chamberlain Lane, Louisville	\$ 200,000.00
G17-21252 – Ford Motor Company, Chamberlain Lane, Louisville	\$ 200,000.00
G17-21253 – Ford Motor Company, Chamberlain Lane, Louisville	\$ 200,000.00
G17-21254 – Ford Motor Company, Chamberlain Lane, Louisville	\$ 200,000.00
G17-21255 – Ford Motor Company, Chamberlain Lane, Louisville	\$ 200,000.00
G17-21256 – Ford Motor Company, Chamberlain Lane, Louisville	\$ 200,000.00
G17-21257 – Ford Motor Company, Chamberlain Lane, Louisville	\$ 200,000.00
G17-21258 – Ford Motor Company, Chamberlain Lane, Louisville	\$ 200,000.00
G17-21259 – Ford Motor Company, Chamberlain Lane, Louisville	\$ 200,000.00
G17-21260 – Ford Motor Company, Chamberlain Lane, Louisville	\$ 200,000.00
G17-21261 – Ford Motor Company, Chamberlain Lane, Louisville	\$ 200,000.00
G17-21262 – Ford Motor Company, Chamberlain Lane, Louisville	\$ 200,000.00
G17-21263 – Ford Motor Company, Chamberlain Lane, Louisville	\$ 200,000.00
G17-21264 – Ford Motor Company, Chamberlain Lane, Louisville	\$ 200,000.00
G17-21265 – Ford Motor Company, Chamberlain Lane, Louisville	\$ 200,000.00

Staff recommends approval of correcting the September 28, 2016 minutes to reflect this change.

Bluegrass State Skills Corporation

NEW BUSINESS

THINK KENTUCKY
Cabinet for Economic Development

ETHICAL GUIDELINES FOR MEMBERS OF EXECUTIVE BRANCH BOARDS AND COMMISSIONS



- 7. Arts Council
- 8. Art Therapists
- 9. Auctioneers Board
- 10. Barbering
- 11. Bluegrass State Skills Corporation
- 12. Boxing and Wrestling Authority
- 13. Center for the Arts Board of Directors
- 14. Chiropractic Examiners
- 15. Commission for Children with Special Health Care Needs
- 16. Counselors
- 17. Deaf and Hard of Hearing Commission
- 18. Dentistry
- 19. Dieticians and Nutritionists
- 20. Education Professional Standards Board
- 21. Elections, Board of
- 22. Embalmers and Funeral Directors
- 23. Emergency Medical Services
- 24. Engineers and Land Surveyors
- 25. Executive Branch Ethics Commission
- 26. Fee-Based Pastoral Counselors
- 27. Fish and Wildlife Resources Commission
- 28. Geologists
- 29. Hairdressers and Cosmetologists
- 30. Hearing Instruments
- 31. Heating, Ventilation and Air Conditioning Contractors
- 32. Heritage Council
- 33. Higher Education Assistance Authority
- 34. Higher Education Student Loan Corporation
- 35. Horse Park Commission
- 36. Horse Racing Authority
- 37. Human Rights Commission
- 38. Infrastructure Authority
- 39. Interpreters for the Deaf and Hard of Hearing
- 40. Kentucky Educational Television Authority
- 41. Kentucky Housing Corporation Board of Directors
- 42. Kentucky River Authority
- 43. Landscape Architects
- 44. Marriage and Family Therapists
- 45. Massage Therapy
- 46. Medical Licensure
- 47. Military Affairs, Commission on
- 48. Mine Safety Review Commission
- 49. Nursing
- 50. Nursing Home Administrators
- 51. Occupational Therapy
- 52. Ophthalmic Dispensers
- 53. Optometric Examiners
- 54. Personnel Board
- 55. Pharmacy
- 56. Physical Therapy
- 57. Podiatry
- 58. Private Investigators
- 59. Psychology
- 60. Real Estate Appraisers
- 61. Real Estate Commission
- 62. Registry of Election Finance
- 63. Respiratory Care
- 64. School Facilities Construction Commission
- 65. Social Work
- 66. Speech-Language Pathology and Audiology
- 67. State Fair Board
- 68. State Investment Commission
- 69. State Property and Buildings Commission
- 70. Teachers Retirement Systems Board of Trustees
- 71. Turnpike Authority
- 72. Unemployment Insurance Commission
- 73. Veterinary Examiners
- 74. Commission on Women
- 75. Board of Housing, Building and Construction
- 76. Kentucky Board of Home Inspectors
- 77. Board of Boiler and Pressure Vessel Rules
- 78. Manufactured Home Certification & Licensure Board
- 79. State Plumbers Examining Committee

EXECUTIVE ORDER 2008-454
EXECUTIVE ORDER 2009-882
EXECUTIVE ORDER 2016-377

PREPARED BY
EXECUTIVE BRANCH ETHICS
COMMISSION
OCTOBER 2016

Executive Branch Ethics Commission
1025 Capital Center Drive, Suite 104
Frankfort, Kentucky 40601
(502) 564-7954
FAX (502) 695-5939
<http://ethics.ky.gov/>

(Continued on next page)

EXECUTIVE ORDERS 2008-454 AND 2016-377

On May 27, 2008, Governor Beshear issued Executive Order 2008-454 establishing certain ethical standards for members of policy-making and regulatory boards and commissions. On June 24, 2016, Governor Bevin incorporated this language in Executive Order 2016-377. These standards were issued to insure that board and commission members who serve in the public sector are accountable to the people of the Commonwealth. The ethical guidelines in the executive order do not subject board and commission members to all provisions of the Executive Branch Code of Ethics contained in KRS Chapter 11A. The ethical standards that do apply to board and commission members specifically relate to the prohibition against self dealing, the obligation to disclose in writing or in the minutes of a meeting a direct or indirect interest, and gift acceptance provisions.

PROHIBITION AGAINST SELF DEALING

- No member of a state policy-making or regulatory board or commission, personally or through a business of which the member owns or controls an interest of more than five percent (5%), or by any other person for the member's use or benefit (spouse), may hold or enjoy, in whole or in part, any contract, agreement, lease, sale, or purchase made, entered into, awarded, or granted by the board, commission, authority, council or committee on which he or she serves.
- This prohibition does not apply to purchases that are available on the same terms to the general public or which are made at public auction.

OBLIGATION TO DISCLOSE AND ABSTAIN

- A state policy-making or regulatory board or commission member must disclose to other members of the board, commission, authority, council or committee of which he or she is a member, any direct or indirect interest in any undertaking that puts the member's personal interest in conflict with that of the board or commission on which he or she serves.
- This disclosure must be made in writing or must be recorded in the minutes of a formal meeting or the board or commission.
- A member who is required to publicly disclose a direct or indirect interest is required to abstain from all decisions concerning his or her interest if the decision will affect him or her as a member of a business, profession, occupation, or group differently from other members of the business, profession, occupation or group.

EXAMPLES

- A company owned by a member of the Horse Park Commission is prohibited from selling items to the Horse Park gift shop.
- If the brother of a member of the Executive Branch Ethics Commission wanted to provide legal services for the Commission, the member would be required to disclose his potential conflict of interest and abstain from voting on whether the Commission should contract with his brother.

ACCEPTANCE OF GIFTS

- Members of policy-making or regulatory boards and commissions are subject to the gift rules applicable to executive branch public servants found in KRS 11A.045(1).

- A board or commission member, and his or her spouse and dependent children, are prohibited from accepting gifts, including but not limited to travel expenses, meals, alcoholic beverages, and honoraria, totaling a value of more than \$25 per source, in a single calendar year, from any person or business that is:
 - Doing business with
 - Regulated by
 - Seeking grants from
 - Involved in litigation against
 - Lobbying, or
 - Attempting to influence the actions of the board, commission, authority, or council on which the member serves.
- Exceptions to the gifts law:
 - A campaign contribution to a member's own campaign if in compliance with campaign finance laws
 - A gift from a family member
 - Door prizes, available to the public
 - A gift or gratuity received by a member working directly on an economic incentive package or seeking to bring tourism to the state that was accepted in the performance of the member's official duty, and
 - A ticket for admission to a sporting event if the member pays face value for the ticket or admission.

REGULATORY AND POLICY-MAKING BOARDS AND COMMISSIONS

1. Accountancy
 2. Agriculture Development Board
 3. Athletic Commission
 4. Alcohol and Drug Counselors
 5. Alcoholic Beverage Control Board
 6. Architects
- (Continued on next page)